



**DRAFT MINUTES**  
**Meeting 57**

**Aviation Stakeholder Advisory Committee**  
**Oakland International Airport**  
**July 16, 2018**

This meeting of the Aviation Stakeholder Advisory Committee (ASAC) was the 57<sup>th</sup> in a series, which originally focused on development of the Oakland International Airport (OAK) Master Plan. The Board of Port Commissioners adopted the Master Plan in March 2006, and the ASAC has continued meeting to give input on Master Plan implementation and other projects of interest at OAK. These minutes correspond to an Agenda distributed at the meeting, and a copy of the Agenda is on the OAK planning web site at <http://www.oaklandairport.com/development/master-plan/advisory-committee/>.

**Attendees:**

See attached roster.

**Handouts (posted on the website):**

- Agenda
- Minutes from Meeting #56 (also available at the meeting)

**Agenda Items:**

**Welcome and introductions**

**Joshua Polston, Senior Project Manager, Planning and Development, and ASAC Facilitator**, welcomed the group and noted that it was being recorded; everyone self-introduced. (Michelle Ingram filled in for Carmen.)

***Updates on Previously Discussed Projects, and new items***

**FAA Metroplex**

**Update – Doreen Stockdale, Airport Noise Abatement/Env. Affairs Supervisor**

- Dennis Roberts, Regional Administrator for FAA, will attend next Noise Forum

**Airfield and Airspace Projects**

**Airport Perimeter Dike – Joshua Polston**

- Hope to receive permits in the next two to three months
- Will go out to bid after that
- Question raised about FEMA-related work – focusing on elements related to guidelines
  - o Side slopes of dike
  - o Permeability of dike
  - o FEMA not interested in size or sea level rise – things the Port cares about

- Some of the FEMA work does touch the San Leandro (S.L.) treatment plant; however, S.L. is looking to turn the plant into a living marsh
- FEMA map did not change dike plans – dike was due for a major overhaul and has its own utility regardless of maps
  - However, worked very closely with FEMA and the City of Alameda in sharing data
- JP provided a short history of the dike for a new attendee at the ASAC meeting

#### **VALE Grant for GSE Electrification – Susan Fizzell, Project Manager, Planning & Development**

- Received grant to install 25 chargers around Terminal 1
- Will go live in the next three to four weeks once finished with testing and commissioning
- OAK is unique with three important amenities at its gates
  - Ground power
  - Pre-conditioned Air
  - Now GSE changing infrastructure
  - Also doing great job in terms of air quality emissions
- Question raised if we would be making public announcements or putting information on website and that is something the Port will likely do

#### **Pavement Replacement – Joshua Polston**

- Constantly must pave and upgrade pavement around the airport
- Taxiway Tango is currently being upgraded
- AIP federally-funded project

#### **North Field Signage – Joshua Polston**

- Bringing all signs on NF and SF up to standard to comport with RSA project upgrade, which was done a few years ago
- Another AIP federally-funded project

#### **Terminal Projects**

##### **Service Animal Relief Area Project – Lynne Madera, Project Manager, Planning & Development**

- Located in T2, just past security and to the left
- Required for service animals, but all animals will have access
- Ready for public use by early September

##### **T2 Roof Replacement – Susan Fizzell**

- 30-year-old roof
- 45% complete on demo and replacement
- Over SW ticket counter and TSA checkpoint
- Should be completed by Labor Day

##### **Terminal 2 Security Checkpoint – Living Wall Installation – Brandon Mark, Properties Manager**

- Living Wall installation highlighting Kaiser and its “Thrive” campaign
- Wall about 16 ft. high by 60 ft. long
- Plants to increase oxygen – watered by recycled water
- Will include dispensers nearby to fill up water bottles, and include dump stations

##### **Food & Beverage RFP – Brandon Mark**

- Current contract is 12-years-old; some concessionaires may come back, but will have to bid
- Contracts are not automatically renewed; should give everyone a chance
- FAA does not allow Port to target local businesses, but can target small businesses
- Proposals expected on July 27<sup>th</sup>, and will take to the Board in the fall
- Turnover will be February 1, 2019
- Firewood and Andale are the current independent contractors

- Currently, HMS has majority of contacts and operates: Starbucks, Fenton's, Subway, etc.

### **Future Airport Development – Joan Zatopek, Manager, Planning & Development**

- ASAC is very fundamental and important to the process – assisted with Master Plan in 2005, and that document is still good
- Oak is now in 5<sup>th</sup> consecutive year of growth and realize more needs to be done to accommodate growth
- Sometimes we measure growth in annual passengers; however, currently looking at forecasts
- In the past, concerned about accommodating regional jets (RJs); now looking at existing conditions and the traffic we are trying to accommodate which means updating forecasts
- Airfield capacity analysis is being overseen by Dan Pruim
- Concept planning to balance airside and terminal facilities
- Engaged with FAA to select an environmental consultant to do an environmental document (the most current document was done in 2003)
- Will be doing a full environmental process and want to start early working with community
- Question: Will environmental study look at the amount of jet fuel going over Harbor Bay?
  - o Every environmental circumstance and conditions will need to be reviewed, so this will likely be part of the emissions process
- Question: Does North Field come up as an option for Jets?
  - o That is not the direction we are headed – the height of the BART tracks is a conflict
  - o Looking at how we better serve passengers, so more of a landside development
  - o Focusing on 12/30
- Question: Is another terminal possible?
  - o That is possible as need another processing space.
  - o No parking structure as parking is not growing in direct proportion to passengers, so may not need more parking, but that will be analyzed.
  - o Goal is to re-use existing facilities.
  - o Horizon year is 2035.
- Question: How has BART expansion impacted this study?
  - o BART has capacity to accept more passengers, but TNC is affecting all transit systems.
  - o Expect driverless cars will be an impact as driverless cars can lead to more congestion on the road.
- Suggestions:
  - o Important to meet with BART to talk about signage and how to use BART to make connections to different points
  - o In meetings with community, have a good message up front to manage expectations
  - o Provide FAQ on website and for first pre-meeting meeting
  - o Outreach to bloggers (all cities have them)

### **Other Projects & Issues**

#### **Hotel RFP – Brandon Mark**

- RFP released 4/27; proposals due 8/15
- Construction not expected for a couple of years

#### **Kaiser Air Hangar #2 Development – Brandon Mark**

- Slowly moving through the process – nothing new to report

#### **Aviation Institute of Maintenance (added at meeting) – Brandon Mark**

- Relocating to Fremont
- Looking for new tenant for that location

#### **New OAK Shuttle Buses – Susan Fizzell**

- Business has operated shuttle buses for many years and time for replacements
- Received 9 replacement California Natural Gas (CNG) Cutaways that went into service in June

- Not full-size transit; fueled on Airport at CNG station
- In service in employee and customer lots
- Suggestion:
  - o Add this to the announcement about the GSE stations

#### **Stakeholder Reports on proposed or ongoing developments**

- Alameda – Kathleen Livermore
  - o Scheduled to meet with City Council on 10/16 to address a citizen's concerns
  - o 15 minutes total for general airport update, and Port can utilize part of that time
    - 5 minutes for Noise Forum
    - 5 minutes for Port
    - 5 minutes for Airport Operations Committee (AOC)
      - Committee composed of Mayor, KL, Allen Tai, Doreen, Matt, Jesse and a couple of members of CLASS
      - Will be meeting later in the week to discuss presentation
  - o Let KL know who will be at the 10/16 meeting to make a five-minute presentation
- City of Oakland – Not in attendance
- City of San Leandro
  - o Nothing new on Shoreline Development

#### **Wrap-up items**

- Next Stakeholder Advisory Committee meeting– Monday, October 15
- Parking Tickets were validated

#### **Questions/Comments**

- Michelle Ingram, Class E-Board: Would like to have speaker at one of her meetings and will follow up to schedule same



### Sign-In Sheet and Contact Information

Aviation Stakeholder Advisory Committee Meeting 57 - July 16, 2018, 1:00-3:00 PM, OAK M102 Lake Merritt Conference Room

Present	First	Last	Title	Address	City	State	Zip	Phone	E-mail	
	<b>City of Alameda</b>									
	Matt	Poufrazaneh	Community Representative	551 Creedon Circle	Alameda	CA	94502	(510) 522-4200	mattd@classalameda.com	
	Walt	Jacobs	Community Representative (alternate)	28 Bailey Bay	Alameda	CA	94502	(510) 814-4710	jacobs@hbrinc.com	
	Robert	Sikora	Community Representative	1911 Buena Vista Ave	Alameda	CA	94501	(510) 865-9212	sikora1@aol.net	
	Andrew	Thomas	City of Alameda Staff Representative	2263 Santa Clara Ave.	Alameda	CA	94501	(510) 747-6881	ahomas@aialameda.ca.us	
	Allen	Tai	City of Alameda Staff Representative	2263 Santa Clara Ave, Rm 190	Alameda	CA	94501	(510) 747-6888	ATAi@alamedaca.gov	
	Kathleen	Livemore	City of Alameda Staff Representative	2263 Santa Clara Ave, Rm 190	Alameda	CA	94501	(510) 747-6871	klivemore@alamedaca.gov	
	<b>City of San Leandro</b>									
	Henry	Dang	Community Representative	2518 Gallion Pl.	San Leandro	CA	94577	(510) 352-7205	hewless@comcast.net	
	Carmen	Fewless	Community Representative	1065 Adson Dr.	San Leandro	CA	94578	(510) 895-1456	ernan595@aol.com	
	James	Reynolds	Community Representative	835 E. 14th Street	San Leandro	CA	94577		kornelas@sanleandro.org	
	Kathy	Ornelas	City of San Leandro Staff Representative	One Frank Ogawa Plaza, 2nd Fl.	Oakland	CA	94612	(510) 238-7573	dmossburg@oaklandnet.com	
	<b>City of Oakland</b>									
	Pat	Mossburg	Community Representative	979 Woodland Ave.	San Leandro	CA	94577	(510) 924-9930	nsdk2002@yahoo.com	
	<b>San Leandro Unified School District</b>									
	Francis	Gallo	Community Representative (alternate)	14735 Juniper Street	San Leandro	CA	94579	(510) 667-6221	bonddirector@sanleandro.k12.ca.us	
	C. John	Dominguez	School District Staff Representative	109 Ironwood Road	Alameda	CA	94501	(510) 507-1261	cheiget@herget.net	
	<b>CLASS</b>									
	Charles	Herget	CLASS Executive Committee	396 Hayes St.	San Francisco	CA	94102	(415) 552-7272	borg@smwlaw.com	
	Carmen	Borg	CLASS Staff Representative	224 W. Winton Ave., Room 111	Hayward	CA	94544	(510) 670-6511	cindy.horvath@aegov.org	
	<b>Alameda County</b>									
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	<b>Berkeley K-12 Schools</b>									
	James	Nelson	Community Representative						merksson@earthlink.net	
	<b>Fix Base Operators</b>									
	Margery	Eriksson	Community Representative	P.O. Box 2626, Airport Station	Oakland	CA	94614	(510) 553-8438		
	<b>Airlines</b>									
	Robin	Van Galder	Federal Express (Cargo Airline Representative)	1 Sally Ride Way	Oakland	CA	94621	(510) 638-3809	svanvalder@fedex.com	
	Chris	Cattin	Southwest Airlines (Passenger Airline Representative)	P.O. Box 25 / One Airport Dr.	Oakland	CA	94621	(510) 563-1309	chris.cattin@wnco.com	
	Paul	Miller	Aircraft Pilots of the Bay Area					(510) 393-1650	mliller@me.com	
	<b>Port Staff</b>									
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	Darron	Evans	Airside Operations/Airside Supt.	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6432	devans@portokland.com	
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	Colleen	Liang	Port Environmental Scientist	530 Water St.	Oakland	CA	94607	(510) 627-1759	cliang@portokland.com	
	Eva	Lille	Associate Aviation Project Manager	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6533	ellille@portokland.com	
	Lynne	Madera	Associate Aviation Project Manager	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6535	lmadera@portokland.com	



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Present	First	Last	Title	Address	City	State	Zip	Phone	E-mail
	Brandon	Mark	Manager of Airport Properties	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-3693	bmark@portoakland.com
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	Douglas	Mansel	Director of Security	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-2889	dmansel@portoakland.com
	Juan	Novak	Port Associate Environmental Scientist	530 Water St.	Oakland	CA	94607	(510) 627-1176	jnovak@portoakland.com
	Joshua	Polston	Senior Aviation Project Manager	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6537	jpolston@portoakland.com
	Daniel	Prum	Associate Aviation Project Manager	1 Airport Dr., Box 45	Oakland	CA	94621	519-563-6532	dprum@portoakland.com
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	Richard	Sinkoff	Director of Environmental Programs	530 Water St.	Oakland	CA	94607	(510) 627-1182	rsinkoff@portoakland.com
	Carletta	Starks	Aviation Project Coordinator	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6534	cstarks@portoakland.com
	Doreen	Stockdale	AP Noise Abatement/Env. Affairs Supervisor	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-2881	dstockdale@portoakland.com
	Juan	Zatopek	Aviation Planning and Development Manager	1 Airport Dr., Box 45	Oakland	CA	94621	(510) 563-6530	z Zatopek@portoakland.com
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