

Parking Permit Reminder

Please affix Parking Permit to vehicle as soon as possible. Permanently affix to lower right front inside Windshield (passenger's side). It is valid from the date of receipt. If lost, you will be charged the full amount to receive a replacement.

The Parking Permit sticker you are receiving allows you to park in your designated parking area prior to the expiration date shown on the sticker. It is valid only for the vehicle on file with the Permit Office.

- **Rental / Temporary Vehicles**

If you will need to drive a rental or temporary vehicle, please come to the Permit Office on Tuesdays between 12:30PM to 4:30PM or Thursdays between 9:00AM and 12:30PM to obtain a seven (7) day hangtag.

- **Windshield replacement**

In the event you replace your vehicle's windshield please remove the parking permit in its entirety from your old windshield and place it on the new windshield. If the parking permit will not stick or tears please bring all pieces to the Permit Office for a replacement permit. **ALL PIECES OF THE PERMIT MUST BE RECEIVED BY THE PERMIT OFFICE, BEFORE A REPLACEMENT CAN BE ISSUED. NO EXCEPTIONS.**

- **New or Replacement Vehicle**

In the event you replace your vehicle please remove the parking permit in its entirety from your old vehicle and place it on the new vehicle's windshield. If the parking permit will not stick or tears please bring all pieces to the Permit Office for a replacement permit. **ALL PIECES OF THE PERMIT MUST BE RECEIVED BY THE PERMIT OFFICE, BEFORE A REPLACEMENT CAN BE ISSUED. NO EXCEPTIONS.**

When changing to a new or replacement vehicle please email a copy of the new registration and include your name, company and parking permit number to mgee@portoakland.com or complete and submit a Change of Vehicle form which can be found in the Permit Office or by typing "OAK Employee Parking" in the search engine of the web browser.

- **Employee Parking Information**

Check out the OAK Employee Parking Webpage for more parking information; type "OAK Employee Parking" in the search engine of the web browser.

- **Renew Online – For more information**

Visit the Employee Parking Webpage; type "OAK Employee Parking" in the search engine of the web browser.

Visit our parking
webpage for the rate,
office hours, maps, etc.

