

**Community Engagement Meeting for OAK’s Proposed Terminal Development
Agenda
Wednesday, November 18, 2020; 6:00pm – 8:00pm**

*This will be a virtual meeting on the Zoom platform. If this is your first time participating in a Zoom meeting, please join approximately 15 mins early to download the program. To join the virtual meeting by computer or telephone, **each participant must register** at <https://bit.ly/2HDmfva> to receive a unique link to join the meeting via computer or telephone.*

Meeting Objectives:

- Provide OAK stakeholders with an update on on-going and upcoming efforts, including the proposed terminal development project,
- Engage OAK stakeholders in the process by gathering input and feedback on OAK projects, and
- Share process for future engagement.

Meeting Facilitator: Surlene Grant, Envirocom Communications Strategies, LLC

Meeting Notetaker: Debbie Schechter, Envirocom Communications Strategies, LLC

*Please note: This meeting will be recorded for Port files and use.

I. Meeting Start & Format Overview II. Acknowledgement of Key Port Staff	Surlene Grant, Facilitator, Envirocom
III. Welcome	Danny Wan, Executive Director, Port of Oakland
IV. Overview of Meeting Goals & Objectives	Amy Tharpe, Director of Social Responsibility Division, Port of Oakland
V. Update from OAK Director of Aviation	Bryant Francis, Director of Aviation Division, Port of Oakland
VI. Review of OAK’s Existing Conditions	Joan Zatopek, Manager of Aviation Planning and Development, Port of Oakland
VII. Breakout Room #1	Port Facilitators & Notetakers
VIII. Reconvening & Key Learnings	Surlene Grant, Facilitator, Envirocom
IX. Discussion about OAK’s Future	- Joan Zatopek, Manager of Aviation Planning and Development, Port of Oakland - Joshua Polston, Senior Aviation Project Manager, Port of Oakland - Colleen Liang, Port Environmental Supervisor, Port of Oakland
X. Breakout Room #2	Port Facilitators & Notetakers
XI. Reconvening & Key Learnings	Surlene Grant, Facilitator, Envirocom
XII. Future Community Engagement & Next Steps	Susan Fizzell, Senior Aviation Project Manager, Port of Oakland
XIII. Closing & Thanks	Surlene Grant, Facilitator, Envirocom