



**MINUTES**  
**Meeting 64**

**Aviation Stakeholder Advisory Committee**  
**Oakland International Airport**  
**May 4, 2020**

This meeting of the Aviation Stakeholder Advisory Committee (ASAC) was the 64<sup>th</sup> in a series, which originally focused on development of the Oakland International Airport (OAK) Master Plan. The Board of Port Commissioners adopted the Master Plan in March 2006, and the ASAC has continued meeting to give input on Master Plan implementation and other projects of interest at OAK. These minutes correspond to an Agenda distributed at the meeting, and a copy of the Agenda is on the OAK planning web site at <http://www.oaklandairport.com/development/master-plan/advisory-committee/>.

**Attendees:**

Roster attached.

**Handouts distributed by e-mail (also posted on the website):**

- Agenda
- Minutes from Meeting #63

**Agenda Items:**

**Welcome and introductions**

**Joshua Polston, Senior Project Manager, Planning and Development, and ASAC Facilitator**, welcomed the group; noted the fact of first Zoom meeting, and asked participants to introduce themselves.

**Overall State of the Airport and Industry - Bryant Francis, Director, Aviation**

- 4 to 5% downturn in flights after CDC released reports about the Corona virus in February
- By early March, non-essential air travel was discouraged, which led to a 60% decline in passenger activity for the month of March
- 1000s of aircraft have been placed in storage and some retired forever
- All airlines reduced flying; SW cut schedule by two-thirds
- OAK was awarded \$45M under CARES Act, which will carry the port through October 2020
- Anticipate revenue loss of \$100M or more over the course of the next year
- OAK has taken steps to decrease costs, including postponing non-essential projects; cutting personnel costs; closing parking lots, etc.
- Complying with Alameda County health directives throughout the airport
- No consensus on when recovery will begin or how long it will take, but finance department looking at about two- and one-half years for recovery
- OAK recently established resiliency task force that meets weekly to identify ways to ensure employees, travelers and other visitors are comfortable and feel safe while at OAK

**Comment:** Congresswoman Lee's assistant, Mar Velez, offered to set up discussion about moving forward, and Matt Davis will work on scheduling that.

### **Overview of COVID-19 Impacts on the Port of Oakland, Matt Davis, Director, Government Affairs**

- Discussed recovery for Port operations, including Aviation, Maritime, and Commercial Real Estate
- Thanked Congresswoman Lee and her staff for reaching out and working with the Port
- Talked about the ship docked at the Port and working to get those passengers back home
- Trade wars have been challenging with less goods being brought in and less money spent
- Trying to find a *routine* during these unprecedented times

### **Update on Previous Discussed Items and New Items**

#### **Airfield and Airspace Projects**

##### **Metroplex Shelter-in-Place (SIP) Impacts, Jesse Richardson, Noise Abatement**

- No new developments – not sure if FAA technical staff has been working during the SIP
- There is a draft letter circulating from the forum committee requesting a virtual update
- Once approved, will send to FAA
  - o Looking for updates on HUSH and WINDSOR procedures
- Noted that complaints have increased about 250% since the SIP; possibly because more folks are home so complaining more
- Ops traffic is down 57% as compared to last year

**Comment:** Mar will work with Government Affairs to identify a contact for FAA during the SIP.

##### **OAK Aviation Activity, Airside Ops - Darron Evans, AP Operations Superintendent**

- Taxiway Charlie Bravo repairs ongoing since October 2019
- Near completion and will allow OAK to open Taxiway 28R
- Alaska requested authorization to park aircraft at OAK and currently have 20 aircraft parked

##### **Airport Perimeter Dike – Joshua Polston**

- Underway – construction start has been delayed because of COVID issues
- Contractor is on site, and crews are ready to go
- Do not have exact start date, but hope that it will be in the next month

##### **Taxiway Bravo and Victor Rehab Project – Daniel Pruum, Associate Aviation Project Manager**

- Rehabilitating approximately 2800 feet of pavement, which is critical for aircraft landing and taking off from the airport (first rehab in approximately 15 years)
- Working with FAA on receiving grant funds for the project
- Met with stakeholders to develop detailed phasing plan to minimize impact to the airport and to community partners
- Anticipate grant award later this summer with construction starting early spring of 2021

##### **Emergency Repairs to Taxiway Charlie - Joshua Polston**

- Overall news is good in that hope to finish up in next three weeks

### **Future Airport Development**

##### **Project Update - Joan Zatopek, Manager, Aviation Planning & Development**

- Looking at all projects based on criteria of life safety, security, regulatory requirements, funding sources, etc.
- Some projects will have to be deferred, even some that were in progress
- Working closely with contractors and Engineering team regarding new set of rules in what contractors need to do to comply with SIP orders
- Feel confident that there will be a new development in the future, just not sure of the dates
- Will need to figure out the right timing for a future development project and when to start talking about this with stakeholders

## Terminal Projects

### Terminal Services - Stacy Mattson, Manager

- Some projects have been deferred to focus on custodial protocol
- Have had to change the way we work and look at our touch point cleaning, ensuring that high touch points are deep cleaned and disinfected regularly
- Ordering different things such as touchless hand sanitizer dispensers for installation throughout the terminal
- Some programs have been discontinued to comply with SIP, including volunteers and musicians' program (musicians are highlighted on facebook page)
- Messaging throughout terminal about compliance with Alameda County health directives
- Airlines are also cooperating in these actions

### Food & Beverage Concessions, Rental Cars, Hotel – Brandon Mark, Manager of Airport Properties

- Out of 18 F&B units, only two are open; out of 13 retail unit, only one is open
- Expect concessions to work on demolition while terminal is quiet to get that out of the way
- The RFP has been delayed, and current contract with Hudson will be extended
- About 1000 extra cars parked because not being rented
- Hotel development is moving forward
- Have completed demolition of Rolls Royce facilities – two of three main buildings demolished
- Doing residual testing on sites to ensure cleaned up properly
- When we get stabilized, will start marketing process

### Everyone wished Susan Fizzell a Happy Birthday!

### Terminal Flooring – Susan Fizzell

- Project on hold for the near future
- Flooring already received is being stored until can proceed with installation

### Restroom Design – Dan Pruim

- Continuing with design, which will likely be finalized this summer
- Will hold off on the construction

## Other Projects & Issues

### Hotel Development – Colleen Liang, Environmental

- Working with developer to finalize scope of work
- Moving forward with more information to come in the next year

### FBO Replacement at North Field – Brandon Mark

- Shelved for the time being until traffic picks up

### Stakeholder Reports on proposed or ongoing developments

- City of Alameda – Not in attendance
- City of Hayward, Douglas McNeeley
  - o Traffic down 90% since SIP; have rebounded to 50% decline
  - o Minimal staffing for City group at Airport
    - FAA adjusted hours of operations: 8AM to 9PM
- City of Oakland – Not in attendance
- City of San Leandro – Not in attendance

### Wrap-up items

- Next Stakeholder Advisory Committee meeting – September 14, 2020

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