



DRAFT MINUTES
Meeting 61

Aviation Stakeholder Advisory Committee
Oakland International Airport
July 15, 2019

This meeting of the Aviation Stakeholder Advisory Committee (ASAC) was the 61st in a series, which originally focused on development of the Oakland International Airport (OAK) Master Plan. The Board of Port Commissioners adopted the Master Plan in March 2006, and the ASAC has continued meeting to give input on Master Plan implementation and other projects of interest at OAK. These minutes correspond to an Agenda distributed at the meeting, and a copy of the Agenda is on the OAK planning web site at <http://www.oaklandairport.com/development/master-plan/advisory-committee/>.

Attendees:

See attached roster.

Handouts (posted on the website):

- Agenda
- Minutes from Meeting #60 (also available at the meeting)

Agenda Items:

Welcome and introductions

Joshua Polston, Senior Project Manager, Planning and Development, and ASAC Facilitator, welcomed the group; and asked participants to introduce themselves.

Updates on Previously Discussed Projects, and new items

Airfield and Airspace Projects (Reordered agenda to accommodate FAA Metroplex presenter)

Airport Perimeter Dike – Joshua Polston

- Expect to receive bids on project July 16
- First phase estimated around \$17-18M of work, which will include raising the dike, fortifying it, and controlling seepage through the dike, a big step forward for the airport

Pavement Replacement – Joshua Polston

- Apron area between Terminal 1 and Terminal 2
- Was installed in the mid-80s; will be going through and repairing some of the panels which have been shattered over time and sealing any joints that have opened up
- Second phase will be to repave a road that runs parallel to Twy Bravo, is used frequently, and has a lot of UPS traffic
- Mostly federal funds are used for this type of project

Airfield Signage Project – Daniel Pruim, Associate Aviation Project Manager

- Airfield signage provides situational awareness for pilots and airfield personnel in a uniform, highly visible directional format, which meets FAA requirements
- The project will replace and upgrade over 200 airfield signs
- It is anticipated construction activities will begin in Fall 2019 and last approximately one year
- Do not anticipate any noise impacts
- May have closure of Rwy 28L or 28R during the project, and will send out community notices as we proceed

FAA Metroplex

Update – Matt Davis, Airport Operations Manager

- FAA will be at the Noise Forum meeting this week and will provide an update
- Have started technical work at the Seattle Service Center office; reiterated to them the concerns identified by the subcommittee
- Look to work with FAA at the upcoming meeting to explore some of the options and make decisions
- What is being requested is a turn that mimics the turn on the silent procedure – the difference is about a 300-ft. difference
 - o These are minor differences and can be solved with some technical solutions, such as authorizing turns under 500 ft. – need FAA input on if it is possible with the 2015 RNAV rules to further refine flight patterns
- **Question:** Is FAA willing to meet with Noise Forum committee working on this issue in a workshop roundtable format?
- **Answer:** Have expressed general willingness to meet with Noise Forum and subcommittees, but have not provided any dates for such meetings.

Future Airport Development

Project Update - Joan Zatopek, Manager, Aviation Planning & Development; Lynne Madera, Associate Aviation Project Manager, Planning & Development

- We have started to look at what we might do to accommodate traffic in the future
- Since last meeting with ASAC, have been working internally with management and Board trying to get everyone on the same page – hope to conclude those discussions this summer
- Hope to be in position by Fall to schedule a meeting with this group, which is advisory to this process
- This would be before the environmental process starts
- **Question:** Is there any information about the forecast?
- **Answer:** Almost to the point of putting the package together and will share that when available in advance of any meeting
- **Question:** Does change in management have any impact on this process?
- **Answer:** Chris Lytle is leaving but we have been assured by the Board that they support the airport and there will be no disruption
 - o Noted that Danny Wan is stepping in as Interim E.D. and has previously served in that role when Lytle was on leave
- **Question:** Is the anticipated down turn in the economy one of the data point being reviewed?
- **Answer:** Yes; must look at that to implement a project in an incremental manner, to phase it so that it meets the identified needs

Terminal Projects

Moving Walkway Update – Daniel Pruim

- Project removes the moving walkways located in the T1 and T2 connectors
 - o In the T2 connector corridor, the new area will include The District and Subway as new food & beverage concessions

- In the T1 connector corridor, new flooring will be installed and other passenger amenities are being considered
- Construction activities began this Summer with the installation of two construction barriers around the moving walkways
- T1 Connector Corridor anticipated completion is Spring 2020
- T2 Connector Corridor anticipated completion is late Spring 2020
- Staff is exploring potential seating options in the T1 and T2 connector corridors after project completion

Southwest Gate Furniture – Susan Fizzell, Senior Aviation Project Manager

- Phase 1: Coordinating with SWA on their replacement program for their seating furniture, which covers all of Terminal 2 and a few gates of Terminal 1
- Phase 2: Schedule not yet available, but will come back to add power component of the seating
- Seats look great!

Terminal Flooring – Susan Fizzell

- Will coordinate the flooring replacement along with the electrical work required for the Phase 2 seating work
- Refreshing Terminal 2 as well as the connector between Terminal 1 and Terminal 2
- Replacing carpeting with a hard surface floor for ease of maintenance and customer service perspective
- Received approval to move ahead with that project – will kick off this Fall and go through early next Summer; phasing to minimize disruption
- **Question:** Will flooring have any type of Oakland-specific design?
- **Answer:** Looking at different types of patterns that will reinforce wayfinding; want it to be timeless as the new flooring will be for both the corridor and the hold rooms
 - Want to delineate between a circulation area and a resting area in a small space

Other Projects & Issues

Hotel Development – Paul

- Went through an extensive RFP process with no respondents
- Received permission from the Board to have an exclusive negotiation agreement (ENA) with a hotel developer
- Have begun ERP with them, which is designed to carry them through most of the entitlement process and the design process
- Vision is at least one select service hotel and one free-standing restaurant
- Possibility of multiple hotels and multiple restaurants, but that is being decided now

Jet Suite – Teddy Young

- Subtenant to Signature with flights to nine different destination
- Have been here two years and operate entirely out of the North Field – recently have been increasing their operations and trying to grow
- **Question:** Is there an environmental document that will be involved with their growth plan?
- **Answer:** As of yet, nothing. The conversations have just started.
- **Question:** Will growth be physical and more locations.
- **Answer:** They are hoping for both, but that does not appear to be possible with what is laid out there. Too soon to tell.
- **Question:** What happened to the hangar project (Kaiser Air)?
- **Answer:** Discussions have ceased on that project.

Stakeholder Reports on proposed or ongoing developments

- City of Alameda
 - 2900 Harbor Bay Parkway
 - Five-story Marriott Residence Inn adjacent to the ferry terminal

- Going back to the planning board on July 22 for final architectural approval
- 1051 Harbor Bay Parkway
 - Five Story Hilton Garden Inn
 - Planning Board gave comments on the architecture in October 2018, and applicant is going through FAA review right now, no status update as of June 2019
- 1310-1410 Harbor Bay Parkway
 - In June, Planning Board approved construction of three single story warehouse/office buildings; anticipate construction to begin this fall – tenants are unknown
- Susan Fizzell noted that the Port has worked with the project proponents and the FAA to go through the 7460 processes and ensure that the part 77 analysis was done
 - Port also did their own analysis to make sure that no changes to our procedures are required to accommodate these new buildings
 - 1051 is very close to our operational area, but it has been cleared according to the safety analysis that was conducted based on the heights originally submitted
- City of Hayward – Not in attendance
- City of Oakland – Not in attendance
- City of San Leandro – Alice
 - Shoreline Development Project ongoing; no current update
 - **Question:** Is there an update on the Water pollution control plant restoration?
 - **Answer:** Alice will get an update for Susan Fizzell and put in touch with Public Works personnel

Wrap-up items

- Next Stakeholder Advisory Committee meeting– Monday, October 21
- Parking Tickets were validated

Questions/Comments

Sign-In Sheet and Contact Information

Aviation Stakeholder Advisory Committee Meeting 61 - July 15, 2019, 1:00-3:00 PM, Yosemite Conference Room

Present	First	Last	Title	Address	City	State	Zip	Phone	E-mail	
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	KaiserAir, Inc									
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