



DRAFT MINUTES
Meeting 59

Aviation Stakeholder Advisory Committee
Oakland International Airport
January 14, 2019

This meeting of the Aviation Stakeholder Advisory Committee (ASAC) was the 59th in a series, which originally focused on development of the Oakland International Airport (OAK) Master Plan. The Board of Port Commissioners adopted the Master Plan in March 2006, and the ASAC has continued meeting to give input on Master Plan implementation and other projects of interest at OAK. These minutes correspond to an Agenda distributed at the meeting, and a copy of the Agenda is on the OAK planning web site at <http://www.oaklandairport.com/development/master-plan/advisory-committee/>.

Attendees:

See attached roster.

Handouts (posted on the website):

- Agenda
- Minutes from Meeting #58 (also available at the meeting)

Agenda Items:

Welcome and introductions

Joshua Polston, Senior Project Manager, Planning and Development, and ASAC Facilitator, welcomed the group and noted that it was being recorded; everyone self-introduced.

This was Kathy Ornelas last meeting. She will continue with the Metroplex subcommittee, and Alice Kim will be joining the ASAC meeting in her stead. Kathy has been an invaluable participant and will be greatly missed!

Updates on Previously Discussed Projects, and new items

FAA Metroplex

Update – Matt Davis, Airport Operations Manager

- The subcommittee has met and made progress on the initial update to the FAA
 - o A letter has been generated to go out to the Forum this week
 - o Scaled down the number of requests from 34-35 and pared down to 5 or 6 specific requests
 - o Plan was to meet with some technical members of the FAA on the 10th of this month; and for those members to attend the Forum on Thursday
 - o Cancelled due to the furlough
 - o Correspondence sent to FAA that summarizes NextGen subcommittee recommendations

- Concern has been that recommendations/concern would be sent to the FAA, and they would sit on it for years
- The goal is to meet with the technical reps to receive timely responses and solutions
- While it was good to have the regional administrator at the meeting, need technical people who are connected to air traffic in a direct way

Other Messaging re Government Shutdown and Impacts on Operations (not on agenda)

- There has been very little impact to the airport itself
- From a day-to-day operations perspective, the airport has been fully up and running
- Screeners and TSA continue to show up to work and do their job unlike a couple of other airports that have had staff issues

Airfield and Airspace Projects

Airport Perimeter Dike – Joshua Polston

- Ready to get final documents into a bid spec sheet and will put out for bid in the next few months
- Hope to begin construction in summer; will be approximately a two-year building process
- Will update dike for both wear and tear, and for sea level rise
- Have been working with S.L. water treatment plant, and will provide a briefing to the S.L. Board on January 17th or 18th
 - Hope to swap easements that have already been approved by the Port's Board for Eden Road as part of a larger swap issue
 - Instead of going around the perimeter, will be going inside and tying into high ground; a bit of change in terms of layout

Pavement Replacement – Joshua Polston

- Taxiway Tango connects Bravo and Uniform
- Due for pavement replacement
- Have bid and contracted; replacement will start when weather clears

Airfield Signage Project – Joshua Polston

- Started out as a North Field Signage project
- Have over 200 signs just on the North Field; many were replaced and upgraded as part of the RSA project; this created an uneven visual for pilots so need to clean up all the signs
- This project has been bid and funded
- Only possible impact is that there may be some closures of one of the runways - 28L or 28R - but one will always be open and available

Future airport development

Role of Stakeholder Committee – Lynne Madera, Associate Aviation Project Manager, Planning & Development

- Currently working on forecast, and will want to share that information with the group when able to do so
 - Looking at what it will take to meet that demand
 - What are the options
- Still quite a process ahead, and an environmental review, as well
- Will want to meet with the group before the environmental review starts
- Wanted to have that start in January, but were not able to do so and need one more month
- Joshua noted that will be culling the contact list to ensure the right people are on the list and that we are as inclusive as possible
- Kathy noted that the phraseology had changed a bit from the last meeting in that Port is getting the demand straight, then want ASAC's input, and then will start the environmental review
- Noted that an ad hoc meeting was prematurely established, and had to be cancelled because materials were not ready

- When materials are ready, will not necessarily have to wait for next cycle, but can schedule an interim meeting

Terminal Projects

Food & Beverage RFP – Linda Peng, Aviation Supervising Properties Representative, South Airport Properties

- Provided copy of newsletter (attached), which summarizes the four packages that have been awarded and the various concepts
- Existing program has been at the airport for over 10 years under one master concessionaire: HMS Host
- New contract is with four separate packages: packages 1 and 2 are the prime concessions; and 3 and 4 are single, stand-alone entities operated by local businesses
- Period of transition from February 1 through end of 2019
- Numerous pop ups will be in place until new units go through permitting, construction, etc., and are expected to be live by January 1, 2020 (phasing schedule is not yet available)
- Idea is to have more seating, brighter facades, and longer hours (4:00AM to 11:00PM) to support early and late flights

Moving Walkways Removal – Daniel Pruiem, Associate Aviation Project Manager, Planning & Development

- The T1 Connector walkway is approximately 24-years-old and the T2 Connector Walkway is approximately 15-years-old
- Due to aging equipment and maintenance requirements, the systems experience significant downtime and require significant annual expense to maintain
- Removal of walkways will improve passenger experience by creating additional opportunities for passenger amenities, as well as increase hold-room spaces
- The industry trend seen at several airports is to remove the walkways to meet passenger desires for added amenities
- In the original terminal designs for T1 and T2, moving walkways were not required to achieve acceptable walking distances
- After removal of walkways, furthest approximate walk distance from T2 Screening to furthest T2 Gate (Gate 32) is 1200 feet
 - 1200 feet matches approximate max walking distance at SJC and ATL;
 - This equates to an approximately 5-minute walk from screening to the furthest gate
- Existing signage within the OAK Airport Directory depicts accurate walking times assuming no walkways
 - The facility was originally planned around no walkways
 - Standard industry metric is 265 ft./min walked
- The airlines are responsible for any passenger mobility and walking issues related to ADA and accessibility requirements
 - The Airport provides policies, procedures, and best practices
- Over the past 3 years, no accessibility concerns or complaints specifically related to terminal walking distances, terminal walking length, or lack of access to accessibility services within the terminal have been received from social media, passenger complaint channels, official ADA complaint channels, or other media outreach
- The project received Board approval in May 2018 to begin demolition design, which was completed and the bidding process initiated in December 2018
- Bids were received in January 2019; anticipate seeking Board approval in February 2019
- Pending board approval, construction activities may begin in early May 2019, with completion anticipated for mid November 2019

ASAC Committee members voiced opposition to the project, and requested Port staff consider the following:

- 1) Bench Style seating along the T1 and T2 Connector after the removal of the moving walkways
- 2) Electric 4 to 6-seater people mover carts available in the concourse
- 3) Better communications and knowledge on how to file official complaints with the airlines and airport regarding lack of accessibility issues

Port staff noted the concerns and will pass the concerns along for the team's review

Other Projects & Issues

Hotel RFP – Linda Peng

- Went out to bid, but did not receive any likely candidates
- Currently completing an exclusive negotiating agreement with a third-party hotel and restaurant developer for this location

Kaiser Air Hangar #2 Development – Linda Peng

- Staff will be at the Board on the 24th of this month for second reading of ordinance consenting to an extension on a month-to-month basis of the existing lease with Kaiser Air (a fixed-base operator of charter flights) for the premises and facilities, including Hangar 3West, Hangar 4, and related airfield, aircraft, apron, and parking spaces

Stakeholder Reports on proposed or ongoing developments

- City of Alameda – Kathleen Livermore
 - o Planning Board approved 2900 Harbor Bay Parkway – Marriott Residence Inn right next to ferry terminal, at their December meeting; do not know if that was appealed
 - o No new information on 1051 Harbor Bay Parkway – Harbor Bay Hotels
- City of Oakland – Not in attendance
- City of San Leandro – Kathy Ornelas
 - o Shoreline Development Project is not yet underway, so nothing new to report
 - o In process of developing final development agreement
 - o Reminder: Harbors are pretty much going away because of the silting in – no docks
 - o There will be an area for small craft, such as fishing boats
 - o There will be a hotel, conference center, restaurant or two (Horatio's will remain), executive golf course will be moved, the small golf course will be realigned, and there will be housing
 - o Anticipate breaking ground by the end of this year

Wrap-up items

- Next Stakeholder Advisory Committee meeting– Monday, April 15
- Parking Tickets were validated

Questions/Comments