



# OAKLAND INTERNATIONAL AIRPORT EMPLOYEE PARKING LOT ACCESS CONTROL FORM



NAME \_\_\_\_\_ PORT ID BADGE # \_\_\_\_\_ TELEPHONE (\_\_\_\_) \_\_\_\_\_  
(FIRST) (LAST)

HOME ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

COMPANY/GOVERNMENTAL AGENCY/OTHER: \_\_\_\_\_ TELEPHONE (\_\_\_\_) \_\_\_\_\_

COMPANY ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP CODE \_\_\_\_\_

TITLE (your position with the company): \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

VEHICLE REGISTRATION: **PLEASE ATTACH COPY OF CURRENT VEHICLE REGISTRATION CARD**

For Office Use Only:		
Decal # _____	Issuer's Initials _____	
Date Issued _____	QTR Issued _____	
Decal # _____	Issuer's Initials _____	
Date Issued _____	QTR Issued _____	
Student _____	Military _____	Senior _____

**1<sup>st</sup> Vehicle**  
Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate # \_\_\_\_\_ Reg. Month \_\_\_\_\_

**2<sup>nd</sup> Vehicle**  
Make \_\_\_\_\_ Model \_\_\_\_\_ Year \_\_\_\_\_ License Plate # \_\_\_\_\_ Reg. Month \_\_\_\_\_  
(SAME CHARGES APPLY TO 2<sup>ND</sup> VEHICLE)

**TERMS AND CONDITIONS:** Decal **MUST** be affixed to lower left front windshield. Decals are not transferable and may not be transferred from one vehicle to another. If permitted vehicle information should change, bring in decal with new registration/paperwork in exchange for a new decal. Only two (2) decals can be purchased per applicant. The cost for the second vehicle decal is the same as the cost of first vehicle decal. Upon termination of employment, return decal by the 4<sup>th</sup> of the month to receive a credit. **If decal is returned after the 4<sup>th</sup>, your company will be billed for the entire month.**

**Lost decals may be replaced at the cost of the parking permit.**

**If driving a substitute vehicle due to auto repair, a temporary parking permit may be granted at the Landside Operations Office (510) 563-6460. A TEMPORARY PERMIT IS VALID FOR UP TO A MAXIMUM OF SEVEN (7) CALENDAR DAYS.**

This is your contract. It licenses you to park and lock one vehicle in a designated area at your sole risk. The Port of Oakland does not guard nor assume cars, custody, or control of your vehicle or its contents and is not responsible for fire, theft, damage, or loss. No other bailment is created. Park in marked stalls only. No guarantee of space availability. Improperly parked and unregistered vehicles will be cited and/or towed at owners' expense. Acts of vandalism or destruction of the access control equipment, parked automobiles, and/or any other property; illegal or illicit activity in the parking lot, will result in the assessment of fines and repair costs along with the permanent revocation of parking privileges on Airport grounds. The Port of Oakland shall not be responsible for any loss or damage to motor vehicles or to any property contained therein to any cause whatsoever while such vehicles are parked in the Airport parking lots. The Director of Aviation or his designee may revoke parking privileges at any time.

APPLICANT SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

MONTHLY FEE TO BE PAID BY (check one):  COMPANY  EMPLOYEE  NO CHARGE

QUARTER PURCHASED:  1st QTR  2nd QTR  3rd QTR  4th QTR

**FOR COMPANY PAID DECALS PLEASE HAVE THE BOX BELOW COMPLETED:**

(PRINT NAME) COMPANY AUTHORIZED SIGNER: \_\_\_\_\_ TITLE: \_\_\_\_\_

COMPANY AUTHORIZED SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

I HAVE RECEIVED PERMIT # \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_