



Clear for Takeoff

Oakland International Airport

Scheduled Tenant Work (Non-Emergency) Form

Tool Control Plan • Security Escort Clearance Check • Vehicle Parking

UPDATED: May 25, 2017
TO: Concessions Tenants
FROM: Doug Johnson, Airport Properties, c: (510) 719-6912 djohnson@portoakland.com
SUBJECT: Request Procedures for Scheduled Tenant Work (Non-Emergency) in Sterile Area

Please read this entire document and input your information in the appropriate fields. Return this completed form to your Airport Properties representative.

This document details the procedures that must be followed in order for the Tenant to request Aviation Security (AVSEC) approval to perform scheduled non-emergency work, e.g., repairs, maintenance and improvements in the Sterile Area. These procedures apply to the following:

- A. Non-badged workers, e.g., contractors and vendors
B. Non-badged workers with Prohibited Items, e.g., tools
C. Badge Tenant employees with Prohibited Items

MINIMUM ADVANCE NOTICE REQUIREMENTS: The Tenant must submit the complete information before the proposed work commencement date as specified in the table below. This advance notice period is exclusive of weekends and holidays.

Table with 3 columns: Item #, SUBMITTAL, and Minimum Number of Days Advance Notice Required. It lists requirements for Hot Work Permit, Security Escort Clearance Check, Parking Location & Vehicle Information, Tool Control Plan, Kitchen Hood & Ansul System Maintenance, and Hiring a Security Guard Escort.



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1. Hot Work Permit - Any open flames, heat or spark producing operations?

Hot Work is defined as any type of work which may involve open flames or heat and/or spark producing operations such as but not limited to welding, open flame, cutting, brazing or grinding.

Is Hot Work going to be performed? If yes, then each contractor that proposes to perform Hot Work must submit a Hot Work Permit for approval.

To request a Hot Work Permit form, contact your Airport Properties representative.

Note: A minimum of four (4) working days advance notice is required, i.e., the Tenant must submit the completed Hot Work Permit at least four (4) business days before the proposed hot work commencement date. This four (4) day advance notice period is exclusive of weekends and holidays.

Email your completed Hot Work Permit form to your Airport Properties representative and also to the following Oakland International Airport employee:

- Michael Henning, Aviation Facilities (AVFAC) mhenning@portoakland.com

Is Hot Work going to be performed? Check the appropriate box below.	
<input type="checkbox"/>	Hot Work <u>will</u> be performed.
<input type="checkbox"/>	Hot Work <u>will not</u> be performed.



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2. Security Escort Clearance Check (SECC)

Request Crew Members Full Legal Names and Dates Of Birth

Any non-badge person must be cleared to be escorted – normal sight AND sound control escort rules apply. NOTE: These individuals must carry on their person a state or federal government-issued photo ID (non-expired) at all times while being escorted. Using the Exhibit A - Security Escort Clearance Check (SECC) Form on page 17, please provide a list of your contractor’s crew members’ full legal names and dates of birth. Email your completed table to your Airport Properties representative, who will then forward it to Aviation Security (AVSEC) for processing.

Note: A minimum of two (2) working days advance notice is required, i.e., the Tenant must submit the completed SECC form at least two (2) working days before the proposed work commencement date. This two (2) working days advance notice period is exclusive of weekends and holidays.

Driver’s Licenses - Please provide photos of Driver’s Licenses. To ensure that Oakland International Airport (OAK) has correct information, please provide photos of each person’s Driver’s License. This will eliminate the need for time consuming follow-up which may cause your work to be re-schedule.

Sample Photos of Driver’s Licenses



FULL LEGAL NAME: The Middle Name must be included, even if it consists of only one letter.

	Last Name	First Name	Middle Name	Birth Date: MM/DD/YYYY	Company Name
Example	Doe	Robert	David	03/27/1975	XYZ Company

NOTE: Once granted, the security escort clearance is valid for only thirty (30) days. After its expiration, if the Tenant/Contractor is intending that the same person return and be escorted into the Sterile Area, then Tenant/Contractor must repeat the Security Escort Clearance Check (SECC) process.



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3. Parking Location & Vehicle Information

PARKING LOCATION & VEHICLE #1 INFO

The following info must be provided for each vehicle. Check the boxes for each location that will be used.

Terminal 1 Loading Dock - Directions: From Airport Dr., turn on to Alan Shepard Way, then immediately turn left onto John Glenn Drive. Proceed straight ahead to roadway security checkpoint M-104. Continue on to the Loading Dock.

Note: Parking at the Terminal 1 Loading Dock is only available for short periods of time for the purposes of unloading and loading. Check for availability. Due to construction activities, the Loading Dock may be closed.

Example: 8:00 AM 01/23/16 - 8:15 AM 01/23/16

DURATION:

Terminal 1 Lot 214 - Directions: From Airport Dr., turn on to Alan Shepard Way, then immediately turn right into Lot 214. Proceed straight ahead. DO NOT TURN LEFT into Management Lot.

Contractor vehicles may park in Lot 214 for one (1) 24-hour period. If longer term parking is required in Lot 214, then Tenant must email a Parking Hang Tag request at least seven (7) days in advance to: Mimi Gee, Landside Operations, o: (510) 563-6466 mgee@portoakland.com Your email subject line should contain the following text: Parking Hang Tag Request

DURATION:

Terminal 2 T2 Lot (near T2 Loading Dock) - Directions: From Neil Armstrong Way, turn right on to Edward White Way. Proceed straight ahead to T2 Lot.

DURATION:

Work Site & Purpose:

Input concession name, the nearest Gate # and purpose. Example: Gold Star Cafe (Gate #35). Repair electrical outlet.

VEHICLE #1 INFO

Table with fields: Make, Model, Year, Color, License Plate Number, Company, Driver Name, Mobile Phone, and If vehicle is rented, input rental company name.

Each driver has been provided with the following requirements:

- 1. Driver must possess a valid Driver's License.
2. Contractor employees must possess valid State or Federal government photo identification on her/his person.
3. Company name (i.e., tenant name or contractor name) must be displayed on both sides of the vehicles.
4. A printout of this form, showing Driver name and mobile phone number, must be placed on top of the driver's side dashboard in plain view from the exterior.



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PARKING LOCATION & VEHICLE #2 INFO

The following info must be provided for each vehicle. Check the boxes for each location that will be used.

Terminal 1 Loading Dock - Directions: From Airport Dr., turn on to Alan Shepard Way, then immediately turn left onto John Glenn Drive. Proceed straight ahead to roadway security checkpoint M-104. Continue on to the Loading Dock.

Note: Parking at the Terminal 1 Loading Dock is only available for short periods of time for the purposes of unloading and loading. Check for availability. Due to construction activities, the Loading Dock may be closed.

Example: 8:00 AM 01/23/16 - 8:15 AM 01/23/16

DURATION:

Terminal 1 Lot 214 - Directions: From Airport Dr., turn on to Alan Shepard Way, then immediately turn right into Lot 214. Proceed straight ahead. DO NOT TURN LEFT into Management Lot.

Contractor vehicles may park in Lot 214 for one (1) 24-hour period. If longer term parking is required in Lot 214, then Tenant must email a Parking Hang Tag request at least seven (7) days in advance to: Mimi Gee, Landside Operations, o: (510) 563-6466 mgee@portoakland.com Your email subject line should contain the following text: Parking Hang Tag Request

DURATION:

Terminal 2 T2 Lot (near T2 Loading Dock) - Directions: From Neil Armstrong Way, turn right on to Edward White Way. Proceed straight ahead to T2 Lot.

DURATION:

Work Site & Purpose:

Input concession name, the nearest Gate # and purpose.

Example: Gold Star Cafe (Gate #35). Repair electrical outlet.

VEHICLE #2 INFO

Table with fields: Make, Model, Year, Color, License Plate Number, Company, Driver Name, Mobile Phone, and If vehicle is rented, input rental company name.

Each driver has been provided with the following requirements:

- 1. Driver must possess a valid Driver's License.
2. Contractor employees must possess valid State or Federal government photo identification on her/his person.
3. Company name (i.e., tenant name or contractor name) must be displayed on both sides of the vehicles.
4. A printout of this form, showing Driver name and mobile phone number, must be placed on top of the driver's side dashboard in plain view from the exterior.



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4. Tool Control Plan (TCP)

TOOL CONTROL PLAN			
Tenant:			
WORK DURATION (Please follow the format examples shown below.)			
<i>Example #1: 8:30 PM Wednesday May 4, 2016 to 4:00AM Thursday May 5, 2016</i>			
<i>Example #2: Wednesday May 4, 2016 to Friday May 6, 2016; Daily: 10:00 PM – 3:30 AM</i>			
DURATION: →			
Work Description:			
Tenant Contact (on-site):		Cell:	
Contractor Company:			
Contact (on-site):		Cell:	
Security Escort Provider: If you need to hire a Security Guard Escort, contact HSS Inc. Cell: (510) 773-0059 oaksecurity@hss-us.com			
<input type="checkbox"/>	Tenant/Contractor will hire HSS Inc. for security guard escort service. Check the box if yes.		
If Security Escort Provider is a Badged Tenant Employee –		Cell:	
Enter Names & Cell Phone #s:		Cell:	
Meet-up location for Tenant/Contractor and Security Guard Escort (check one box):			
<input type="checkbox"/>	Terminal 1 Loading Dock	<input type="checkbox"/>	Terminal 1 Door #102-1038 Security Checkpoint
<input type="checkbox"/>	Terminal 2 Loading Dock Security Checkpoint	<input type="checkbox"/>	T2 Lot (parking lot near T2 Loading Dock)

If the tenant, its contractors and sub-contractors propose to bring tools into a Sterile Area (secured area), then **each contractor must provide a separate Tool Control Plan**. At **least 48 hours before** their arrival at OAK, tenant to email each Tool Control Plan to the their Airport Properties Representative. This required advanced notice time period is exclusive of weekends and holidays. Each Tool Control Plan must be reviewed and approved by Aviation Security. Additionally, Tenant/Contractor to bring two (2) copies of each Tool Control Plan to the work site. One copy to be given to the Alameda County Sheriff's Deputy (ALCO) and/or the Oakland International Airport Manager-On-Duty (MOD) and/or the HSS Inc. Security Services guard escort.

4.1 Tool Control

4.1.1. Tool Inspection and Inventory All tools required to perform the work must be inspected and inventoried against the Tool Control Plan **before the tools are transported into the Sterile Area and before the tools are removed from the Work Site.**

TERMINAL 1 DOOR #102-1038 SECURITY CHECKPOINT

Daily Operating Hours: 3:45 AM - 4:45 PM

Upon arrival, Tenant/Contractor to present the following documents, printed on paper, to the HSS, Inc. Security Guard:

- Tool Control Plan (TCP)



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- Tool Control Plan approval email from Aviation Security (AVSEC)
- Security Escort Clearance Check (SECC) approval email from Aviation Security (AVSEC)

The HSS Inc. security guard reviews these documents and performs the inspection and inventory. After successful completion of the inspection and inventory, the HSS Security Guard will provide access to the Sterile Area.

Non-Operating Hours: 4:45 PM - 3:45 AM

When this checkpoint is closed, upon arrival at a pre-determined pre-security checkpoint location, the Tenant/Contractor will call **Airport Operations (510) 563-3361** to request that an Alameda County Sheriff's Office ("ACSO") **Deputy** is dispatched to perform the Tool Control Plan inspection and inventory. Tenant/Contractor to present the following documents, printed on paper, to the **ACSO Deputy**. The ACSO Deputy reviews these documents and performs the inspection and inventory.

- Tool Control Plan (TCP) • TCP approval email from AVSEC • SECC approval email from AVSEC

TERMINAL 2 LOADING DOCK SECURITY CHECKPOINT

Daily Operating Hours: 3:45 AM - 4:45 PM

Upon arrival, Tenant/Contractor to present the following documents, printed on paper, to the HSS, Inc. Security Guard:

- Tool Control Plan (TCP) • TCP approval email from AVSEC • SECC approval email from AVSEC

The HSS Inc. security guard reviews these documents and performs the inspection and inventory. After successful completion of the inspection and inventory, the HSS Security Guard will provide access to the Sterile Area.

Non-Operating Hours: 4:45 PM - 3:45 AM

When this checkpoint is closed, upon arrival at a pre-determined pre-security checkpoint location, the Tenant/Contractor will call **Airport Operations (510) 563-3361** to request that an Alameda County Sheriff's Office ("ACSO") **Deputy** is dispatched to perform the Tool Control Plan inspection and inventory. Tenant/Contractor to present the following documents, printed on paper, to the **ACSO Deputy**. The ACSO Deputy reviews these documents and performs the inspection and inventory.

- Tool Control Plan (TCP) • TCP approval email from AVSEC • SECC approval email from AVSEC

4.1.2. Tool and Razor-Type Blade Possession Tools being used must be in the possession of the Contractor/Tenant at all times. Note regarding Razor-Type Blades - such as box cutters, utility knives, and safety razor blades:

➔ Each blade, including disposable blades, must remain in the contractor's possession at all times and must be accounted for upon exit from the Sterile Area.

4.1.3. Tools Not In Use Tools not in use must be kept in tool box or case within direct sight of and under the protection of the Tenant/Contractor at all times



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4.1.4. End of Work Shift When each work shift is completed, all tools will be inventoried against the below list by the Tenant/Contractor and ALCO and/or the MOD before the Tenant/Contractor leaves the work site. Tenant/Contractor or the security escort to request the tool inventory inspection by calling Airport Operations (510) 563-3361.

4.2. Tool Control Plan - Tools Not Prohibited

Tools Not Prohibited
DON'T INCLUDE ON TOOL LIST - The following tools are not categorized as "Prohibited Items" and are therefore not required to be included on the Tool List.

Table with 2 columns: TOOL, DESCRIPTION. Rows include Boots, Boxes, Brushes, Bucket, Camera Wire, Cart, Cleaning Pads, Coat, Dolly, Ethernet Cable, Extension Cord, Gloves, Hard Hat, Head Light, Hose, Key, Knee Pads, Ladder, Mop, Paint Brush, Paint Roller, Paint Roller Pole, Pencil, Phone Wire, Plastic Shims.

Table with 2 columns: TOOL, DESCRIPTION. Rows include Safety Glasses, Safety Glasses Bag, Sharpies, Shop Rags, Sponge, Squeegee, Stainless Wire Spool, Tape Dispenser, Tape: Adhesive Tape, Tie Wraps, Tool Cart, Towels, Trash Bags, TV Remote Control, USB - Serial, USB Extension, Vest, Welding Helmet, Wire Brush, Wires, Work Bench/Stool, Work Lights, Zip Ties.



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NOTE: If you are using the terms similar to “1 Set” or “3 Sets”, you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

4.3. Tool Control Plan - Tool List

BLADES		
BLADES: for <u>Hand Tools</u> (manually powered)		
TOOL	DESCRIPTION	QUANTITY
Box Cutter Blades		
Chisel		
Crow Bar		
Grinder Blade		
Knife	Taping Knife; Utility Knife; Sheetrock Knife; Razor Knife; Box Cutter; etc.	
Pencil Sharpener		
Razor-Type Blades	Each blade, including disposable blades, must remain in the contractor's possession at all times and must be accounted for upon exit from the Sterile Area.	
Saw	Drywall Saw; Hack Saw; Keyhole Saw; Coping Saw;	
Saw Blades	Blades for: Hack Saw; Keyhole Saw; Coping Saw;	
Scissors and Snips	incl.; Tin Snips;	
Scraper	hand held scrapers	
Tile Cutter	Also known as a Rubi cutter.	
Window Scraper		
Window Scraper Blades		
Other		

BLADES: for <u>Power Tools</u> (electric powered)		
TOOL	DESCRIPTION	QUANTITY
BLADES - Power Tools	Sawzall blades; Circular Saw blades; Hole Saw;	
Other		

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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to "1 Set" or "3 Sets", you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

WELDING		
HOT WORK - Hot Work is any type of work which may involve open flames or heat and/or spark producing operations such as but not limited to welding, open flame, cutting, brazing or grinding. A Hot Work Permit is <u>required</u> .		
TOOL	DESCRIPTION	QUANTITY
Brazing Torch Kit	brazing / welding	
Soldering Iron		
TIG Welder	(for TIG welding)	
Other		

GASES		
TOOL	DESCRIPTION	QUANTITY
Argon Gas Bottle	HOT WORK - for TIG welding	
Fire Extinguisher		
Nitrogen Tank & Regulator	for leak check	
R-404 Refrigerant	Refrigerant	
Compressed Gas Cylinders		
Other		

LIQUIDS		
TOOL	DESCRIPTION	QUANTITY
Liquids	Enter quantity; ounces or gallons. Acetone; Turpentine and Paint Thinner; Cleaning Solution; Goo Gone® or Windex® cleaner; Grout remover; Bleach;	
Other		

BATTERIES		
TOOL	DESCRIPTION	QUANTITY
Batteries of any sizes: "C"; "D"; "AA"; "AAA"; etc.	for flashlights; gauges; etc.	
Battery for Cordless Power Tool		
Battery Charger		
Container	for battery storage	

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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to “1 Set” or “3 Sets”, you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

HAND TOOLS		
HAND TOOLS:		<u>General</u>
TOOL	DESCRIPTION	QUANTITY
Car Jack	for lifting up case	
Clamps & Vises	C-clamp; Panavise (mini-vise); spring clamp;	
Credit card reader jam extractor		
Die Handle and Dies		
File	for filing metal or wood	
Flashlight		
Float	for grout work	
Hammers	Hammer; Claw Hammer; Mallet; Ball-Pein Hammer; Sledge Hammer; etc.;	
Hex Head Driver		
Nail Set	a tool that is hit with a hammer to sink the head of a nail below a surface	
Nut Driver		
Paddle Mixer		
Spray Bottle or Pump	hand spray bottle; portable hand-pump tank with hose & spray nozzle (similar tool that is used to spray weed killer or pesticide)	
Tap Handle and Taps		
Wrenches	Socket wrench; Ratchet Wrench; Crescent wrench; C-wrench; Allen wrench; Adjustable wrench; Monkey wrench; Pipe wrench; Torque wrench; box wrench; T- handle wrench;	

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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to “1 Set” or “3 Sets”, you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

HAND TOOLS: <u>Pliers & Cutters</u>		
TOOL	DESCRIPTION	QUANTITY
Pliers	Needle-nose pliers (less than 7 inches); Channel Locks; Vise Grips; Wire Cutters; Side Cutting Pliers; Diagonal Cutter; Dykes	
Rasp	a coarse file	
Screwdriver	flat; phillips; 5-in-1 screw driver; Multi-bit screwdriver;	
Other		

HAND TOOLS: <u>Cabling Tools</u>		
TOOL	DESCRIPTION	QUANTITY
Cable Flaring & Insertion Tool		
Cable Prep Tool		
Security Shield Tool	for connecting or removing coax cable protected by security sleeves	
Snap-N-Seal Compression Tool	It is a crimper; plier-type; steel coax compression tool that is specifically designed to install all Snap-N-Seal connectors - F Male; RCA; BNC - on RG6; RG6 Quad or RG59 coaxial cables.	
Universal Compression Tool		
Wire Stripper		
Other		

POWER TOOLS		
TOOL	DESCRIPTION	QUANTITY
Drill	Corded or cordless electric drill; Rooseh; Small Makita drill;	
Fan - electric fan	For cooling down equipment.	
Grinder	Hand grinder with brushes	
Label Maker		
Masking Machine		
Router		
Saw	Corded or cordless electric saw.	
Sawzall		

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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to “1 Set” or “3 Sets”, you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

POWER TOOLS		
TOOL	DESCRIPTION	QUANTITY
Screw Gun		
Steam Machine	<i>Diesel-powered machine that will only be used outdoors, on the roof, to clean the kitchen hood exhaust.</i>	
Other		

POWER TOOLS: Accessories & Attachments		
TOOL	DESCRIPTION	QUANTITY
Drill Bit	Drill Bit; Masonry Bit; Security Bit (for clamshell or panels). <i>See Note at top of page.</i>	
Drill Bit Holder	<i>See Note at top of page.</i>	
Driver bits / sockets	e.g.; Phillips; flathead; hex heads;	
Hex Set (standard type)	<i>See Note at top of page.</i>	
Nutsetter	Nut setters and nut drivers are socket tools for fastening nuts and bolts. Many feature magnetic shafts for holding the fastener.	
Router Bits	<i>See Note at top of page.</i>	
Socket	<i>See Note at top of page.</i>	
Socket Set	<i>See Note at top of page.</i>	
Tapcon Condriive	a power drill attachment used to install Tapcon concrete anchors.	

POWER TOOLS: Vacuum Cleaners & Sprayers		
TOOL	DESCRIPTION	QUANTITY
Motor: 1200 Psi Motor	for grout work	
Portable pressure washer	portable pressure washer; w/ garden hoses and pressure washing gun	
Pre-Spray Injector	High pressure injection sprayer for grout work	
Pressure Washing Gun		
Shop Vacuum		
Turbo-Hybrid Cleaning Tool	for grout work	



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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to "1 Set" or "3 Sets", you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

POWER TOOLS: Vacuum Cleaners & Sprayers		
TOOL	DESCRIPTION	QUANTITY
Vacuum Cleaner and attachments		
Other		

MEASURING TOOLS: e.g., Gauges, Meters, Tape Measurers, Levels, etc.		
TOOL	DESCRIPTION	QUANTITY
Measuring Tools - Gauges, Meters, Tape & Square, etc.	Tape Measurer; Level; T-Square; Torpedo Level; Line Tracker (Locating the cable; Checking the status of the circuitry); Stud Finder; Electrical Meter; Shelf Alignment Gauge; Inclinator; LAN Tester; Manifold Gauges; Meter Tester; Multi-Line Toner; Presence Tester; Receptacle Tester; Refrigerant Scale; Spectrum Analyzer; Voltage Meter	
Other		

MISCELLANEOUS		
TOOL	DESCRIPTION	QUANTITY
Chalk Box		
Floor Raceway	"over floor" cable cover	
Plastic Coasters / Sliders		
Tool Box		
Other		

OTHER		
TOOL	DESCRIPTION	QUANTITY



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4.3 Tool Control Plan - Tool List (Continued)

NOTE: If you are using the terms similar to “1 Set” or “3 Sets”, you must also include the total quantity of tools, e.g., 1 Set (9 tools total) or 3 Sets (27 tools total).

OTHER		
TOOL	DESCRIPTION	QUANTITY



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Exhibit A - Security Escort Clearance Check (SECC) Form

Any non-badge person must be cleared to be escorted – normal sight AND sound control escort rules apply. NOTE: These individuals must carry on their person a state or federal government-issued photo ID (non-expired) at all times while being escorted. Please provide a list of your contractor’s crew members’ full legal names and dates of birth. Email your completed table to your Airport Properties Dept. contact, who will then forward it to Aviation Security (AVSEC) for processing.

NOTE: Once granted, the security escort clearance is valid for only thirty (30) days. After its expiration, if the Tenant/Contractor is intending that the same person return and be escorted into the Sterile Area, then Tenant/Contractor must repeat the Security Escort Clearance Check (SECC) process.

Driver’s Licenses - Please provide photos of Driver’s Licenses. To ensure that Oakland International Airport (OAK) has correct information, please email photos of each person’s Driver’s License. This accurate information will eliminate the need for time consuming follow-up which may cause your work to be re-schedule.

Tenant/Contractor to paste photographs of Driver Licenses of persons that will be escorted on to the **Exhibit B – SECC – Photographs of Driver Licenses** shown on Page 18.

FULL LEGAL NAME: The **Middle Name** must be included, even if it consists of only one letter.

Last Name	First Name	Middle Name	Birth Date: MM/DD/YYYY	Company Name
Example → Doe	Robert	David	03/27/1975	XYZ Inc.

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Exhibit B – SECC – Photographs of Driver Licenses

Instructions: In the spaces below, Tenant/Contractor to paste photographs of Driver Licenses of persons that will be escorted.

 <p>A sample California Driver License is shown in the top-left cell of the form. The license is for a male, born 04-17-72, with brown hair and blue eyes. It includes a photo of the license holder and a large red 'SAMPLE' watermark. The license text includes: DMV CALIFORNIA DMV, DRIVER LICENSE, EXPIRES: 04-17-13, CLASS: D, SEX: M, HAIR: BRN, EYES: BLU, HT: 6, WT: 189, DOB: 04-17-72, and 01/01/2011 235 R8 FD/13.</p>	